



Education Of Pupils Unable to Attend School Due to Medical Needs Policy 2025-26

All our policies are written to reflect, support and develop our ethos statement

"A community that cares about excellence, wonder and learning for life"

We provide a safe and exciting space where:

There is community

-  There is a strong, friendly and respectful spirit within the immediate and extended communities, supporting learning and progress of and for all pupils
-  There is a sense of belonging

There is care

-  Everyone focusses on valuing and developing the whole child, nurturing a happy and kind atmosphere where asking for help and listening is what we expect of each other
-  We understand our actions and nurture respect for each other and the environment

There is excellence

-  There is a strong sense of ambition and high academic achievement along with excellent personal progress built around quality first teaching and research informed learning
-  There is enrichment and high expectations beyond the curriculum

There is wonder

-  Every experience is more memorable than the last
-  Learning powers are nurtured and grow and grow
-  The implementation of the curriculum is rich, vibrant and creative

There is learning for life

-  There is an unstinting dedication to diversity and equality
-  There is motivation for the preservation of our environment and a thirst to become a conscientious contributor to making the world a better place
-  Pupils leave us with a thirst for knowledge and love of learning, autonomous and self-motivated, ready for their next stage and beyond



Legislation and Guidance

Section 100 of the Children and Families Act 2014 places a duty on governing bodies of maintained schools, proprietors of academies and management committees of PRUs to make arrangements for supporting pupils unable to attend school due to medical needs.

It is also based on the following statutory guidance from the Department for Education (DfE):

- [Alternative provision](#)
- [Education for children with health needs who cannot attend school](#)

This policy will be implemented in conjunction with the following school policies and procedures:

Equality, Diversity and Inclusion Policy

Remote Learning Policy

Supporting Children with Medical Needs Policy

SEND Policy and Information Report

Aims

Honeywell Schools recognise that they continue to be responsible for the education of pupils unable to attend school for medical reasons. We believe that children should be able to access education without stigma or exclusion.

Honeywell Schools aim to:

- ensure that all pupils continue to have access to as much education as their medical condition allows so that they are able to maintain the momentum of their education;
- ensure that pupils can more easily re-integrate when returning to school after an extended absence;
- work in close partnership with all other relevant agencies to provide the support to enable a pupil with medical needs to receive appropriate education.

Pupils covered by this policy are not able to attend school because they:

- are recovering from an illness or injury which necessitates prolonged or recurring periods of absence from school; or
- they have a diagnosis of a long term or recurring illness which indicates prolonged or recurring periods of absence from school; or
- they have an illness or clinically defined mental health disorder which causes them to be absent for a period in excess of 15 days.

Where a pupil falls into one of the above categories, the intervention of a “named person” is triggered. The named person is responsible for the education of the pupil and for facilitating communication with all relevant parties. In both schools the named person is the Inclusion Manager.

Any assistance required for the continued education of a child absent from school for less than 15 days will be dealt by the class teacher, with the support of the Inclusion Lead where appropriate.

Named Person

The people with overall responsibility for pupils with medical needs are:

Infant School – Kathryn Jessett (Assistant Headteacher and School Inclusion lead)

Junior School – Katie Thomson (Assistant Head Teacher Inclusion Inclusion)

Supported by the Headteachers

* Names may change due to staff movement.



Roles and Responsibilities

Named Person

Where intervention has been triggered, the named person is responsible for the education of a pupil with medical needs. They must:

- notify the LEA/EWO if a pupil is, or is likely to be, away from school due to medical needs for more than 15 days;
- ensure that the pupil remains on the school roll during the period of absence and that the register is marked correctly on each occasion;
- supply the appropriate education provider with information about a pupil's capabilities, educational progress and programme of work;
- liaise with the alternative education provider to enable them to draw up a personal education plan;
- be active in the monitoring of progress and in the reintegration into school, liaising with other agencies as necessary;
- ensure that pupils who are unable to attend school because of medical needs are kept informed about school social events and are able to participate in school activities where possible;
- encourage and facilitate liaison with peers – for example through visits, emails, letters and telephone calls;
- ensure contact between the school and the pupil is maintained throughout the period of absence;
- ensure that all pupils covered by this policy have access to public examinations and SATs and that where appropriate teacher assessments are provided;
- liaise as appropriate to pass on details of a pupil's special needs and a copy of the current IEP;
- consider the need for assessment under the Code of Practice on the Identification and Assessment of Pupils with Special Educational Needs, of pupils with a medical need.

Parent/Carer Involvement

Parents/carers must be full collaborative partners and should be informed about their child's educational programme and performance. The child also has a right to be involved in making decisions and exercising choice.

Honeywell School Governors will ensure that arrangements are in place to support pupils with medical conditions and that they are enabled to access the fullest possible participation in all aspects of school life. Governors will ensure all staff have received the appropriate level of training and are competent to support pupils. Governors will receive annual updates as to the effective working of the policy, will review this carefully and ensure implementation of any changes or recommendations arising from the review.

The **Headteacher and the Named Person** have lead responsibility for the implementation and review of the policy and will ensure that:

- the school is inclusive and welcoming
- the policy is in line with national guidance and expectations, is put into action and maintained
- liaise with other interested and relevant parties (including parents and pupils, school health, community and acute health services, the local authority services etc.)
- ensure information held by the school is accurate and up to date and good communication and information sharing systems are in place
- ensure pupil confidentiality is respected
- assess the training and development needs of staff and arrange for them to be met
- ensure all staff are aware of the policy, including supply teachers and new staff
- delegate tasks appropriately to named members of staff
- monitor and review the policy at least once a year, with input from pupils, parents, staff and external stakeholders and update it as and when necessary
- report back to governors and to all key stakeholders about the implementation of this policy



Re-integration

The school, pupil, parent/carer, alternative education provider and any other professionals involved in the care of the pupil will jointly plan an individual re-integration programme. Re-integration will be successful if parents/carers, staff and the child are fully involved in the process. Peer support is vital during the re-integration period. If necessary, the alternative education provider will continue to support the pupil during this transitional period.

Equal Opportunities

The school is clear about the need to actively support pupils with medical conditions to participate in school trips and visits, or in sporting activities, and not prevent them from doing so. The school should consider what reasonable adjustments need to be made to enable these pupils to participate fully and safely on school trips, visits and sporting activities. Risk assessments will be carried out so that planning arrangements take account of any steps needed to ensure that pupils with medical conditions are included. In doing so, pupils, their parents and any relevant healthcare professionals should be consulted.

Review and Monitoring

This policy will be reviewed and adopted on an annual basis by the Pupil Welfare and Community Committee with a detailed review every two years, or earlier if necessary. All members of staff are required to familiarise themselves with this policy as part of their induction programme.

This policy forms part of the SEND Policy and Information Report on the school website. The Headteacher has responsibility for its implementation, via the Inclusion leads.

This policy has clear links to other policies in our school, in particular to Supporting Children with Medical Needs.

Record Keeping

All information collected in relation to this policy will be stored in accordance with our Privacy Policy and will not be shared with third parties.

Other Contacts

Hospital and Home Tuition Service for Wandsworth - Supporting Children with Medical Needs, November 2024