

HONEYWELL INFANT SCHOOL: ADMISSIONS POLICY 2027-28

Admission Number

The admission number for Honeywell Infant School for reception year in September 2027 is **90**.

Application for admission to reception in September 2027 must be made on a common application form by 15th January 2027.

Allocation of places: order of priority

If there are more applications than the 90 places available, priority will be given in the following order:

- (i) Looked after children and those who ceased to be looked after children, looked after because they were adopted, or because they became subject to a residence order, child arrangements order or a special guardianship order. This includes those children who appear to the Local Authority to have been in state care outside of England and ceased to be in state care as a result of being adopted (note 1);
- (ii) Children with brothers and sisters on the roll of the schools on the date of admission (note 2);
- (iii) Children with a professionally supported exceptional medical need or exceptional social need for a place at a particular school, as decided by the Governing Body (note 3);
- (iv) Children of staff employed directly at either Honeywell Infant or Junior school. Where the member of staff has been employed at the school for two or more years at the time at which the application for the admission to the school is made and /or the member of staff is recruited to fill a vacant post for which there is a demonstrable skill shortage (note 4);
- (v) Children in order of straight line distance from home to school as measured by Wandsworth Council's Geographical Information System (notes 5 and 6).

If there are more applications than places within any category, applications will be considered in order of straight line distance from home to school, as measured by the Council's Geographical Information System.

Notes:

1. A child looked after is a child in the care of a local authority or provided with accommodation by that authority in accordance with Section 22 of the Children Act 1989. An adopted child is defined by section 46 of the Adoption and Children Act 2002 or section 12 of the Adoption Act 1976. A residence order is defined by section 8 of the Children Act 1989. A child arrangement order is defined by section 8 of the Children Act 1989 as amended by section 14 of the Children and Families Act 2014. A special guardianship order is defined by section 14A of the Children Act 1989. Priority under this criterion will also be given to those children who appear to the Local Authority to have been in state care outside of England and ceased to be in state care as a result of being adopted. Documentary evidence will be required in all circumstances.
2. A sibling is a full brother or sister, a step/half brother or sister living at the same address, a child who is living as part of the family by reason of a court order, or a child who has been placed with foster carers as a result of being looked after by a local authority. Those children whose siblings have joined the schools through the Fair Access Protocol will NOT be considered as siblings. The parents/carers of these children will be able to apply for a place at the school through the other categories.

3. Applications made on exceptional medical grounds must be supported by a current letter from a specialist health professional. Applications made on exceptional social grounds must be supported by a current letter from a social worker or other care professional working with the family. The letters must give reasons why the child's condition or circumstances make it necessary for the child to attend the school applied for, and the difficulties that would be caused if the child had to attend an alternative school. If this information is not provided by the application closing date, the application will not be considered under this criterion.
4. The member of staff must be employed on at least 0.6 FTE and employed directly at the school. The number of places offered under this criterion is one per form of entry. This equates to a maximum of three places per year group. If more than three members of staff apply applications will be considered in order of straight line distance from home to school, as measured by the Council's Geographical Information System.
5. The straight-line measurement used to prioritise applicants for admission to schools in Wandsworth commences in all cases at the location of the property and terminates at the central point of the school site as determined by Wandsworth Council's Geographical Information System. Measurements by alternative systems and/or to other points will not be taken into account in any circumstances. Where applicants have identical distance measurements, priority amongst them will be determined at random.
6. The permanent address of the parent/guardian with whom the child is living on the closing date for applications will be used for this purpose and this must be the address where the family normally lives. Parents are not permitted to use a temporary address to secure a school place for the child. A business address, a childminder's address, or any address including a family member's address other than the child's permanent home will not be accepted. Proof of address will be sought and if there is any doubt about the validity of the address given it may be the subject of further investigation.
7. There is no automatic right of transfer from the nursery class to the infant reception class within the same primary school. If there are more applications than places available, priority will be based on the above criteria alone.

ADDITIONAL INFORMATION

Method of Application for Reception

Admissions for our school are coordinated via the London Borough of Wandsworth. Parents/carers must apply through the Common Application Form.

If you live in Wandsworth borough, please visit www.wandsworth.gov.uk/admissions to access more information about the admissions process, complete the application online or download a copy to complete on paper. If you live in another borough, you must apply through your local authority.

Waiting List

Unsuccessful applicants (including any applications received after the closing date) will be included on the school's waiting list ranked in order of priority under the published oversubscription criteria, without regard to the date that the application was received. Please note a child's position on the waiting list can go down as well as up. For example, if a new application is received or if a child on the list moves nearer to the school, the waiting list may need to be revised. The offer of a place does not depend on the length of time your child's name has been on the waiting list.

Appeals

Parents/carers whose child has been refused a place at the school have a legal right to appeal against this decision to an Independent Appeal Panel. Our school has appointed the Wandsworth Appeals Service, which is responsible for arranging appeal panels on our behalf. Please visit www.wandsworth.gov.uk/admissions for information about the

appeals process or contact educationappeals@wandsworth.gov.uk. The school will publish an appeals timetable on its website showing the relevant deadlines.

In Year Admissions

For in year admissions (when you apply outside the normal admissions round), parents/carers must apply to the school on the Wandsworth In Year Common Application Form. Applications will be considered in accordance with the above order of priority.

Deferred Entry and Delayed Admission to Reception

The law states that children must attend school full-time from the beginning of the term after their fifth birthday. Children will normally start reception in the September following their fourth birthday. However, parents/carers may defer their child's entry to later in the school year, or delay admission to reception to the following year. For more information on this, please read the admissions information on the Wandsworth Borough Council website.

If you wish to defer entry until later in the school year, you must still apply at the normal time through the normal application process. You should then contact the school in writing after you have been offered a place.

If you wish to delay admission to reception until the following year, you must still apply at the normal time through the normal application process, including a written request with your application. We would encourage you to contact the school first so that we can discuss how your child's needs could be met within their chronological age group, and the impact of being educated with children of a different age group, before you make your decision.